



# Stradbroke Parish Council

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND** the ordinary **MEETING** of the **PARISH COUNCIL** which is to be held in **ALL SAINTS CHURCH, STRADBROKE** on **MONDAY, 9<sup>th</sup> AUGUST 2021, COMMENCING AT 7.30pm**

Dated this 3<sup>rd</sup> Day of August 2021

*O Wladon* Clerk to the Council

***THIS MEETING WILL BE BROADCAST LIVE AND RECORDED.***

***MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.***

***RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.***

***ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO GIVEN CONSENT TO BEING RECORDED.***

Note: Social distancing in the pews will need to be observed and face masks will need to be worn inside the Church but can be removed when addressing the meeting.

## AGENDA

**NOTE: IT WILL BE TAKEN AS READ THAT ALL COUNCILLORS HAVE REVIEWED THE PAPERS ASSOCIATED WITH EACH AGENDA ITEM PRIOR TO THE MEETING.**

Item Ref	Description
<b>21.08.01</b>	<p><b>Chairman's welcome</b></p> <p>A reminder that the meeting will be streamed live on the Council's Facebook page: <a href="#">@StradbrokePC</a> (when possible)</p> <p>The video of the meeting will be available for repeated viewings on the Facebook page, anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
<b>21.08.02</b>	<p><b>Apologies for Absence:</b></p> <p>(a) Councillors to note any apologies for absence</p> <p>(b) Councillors <b>to vote</b> on acceptance of apologies for absence</p>
<b>21.08.03</b>	<p><b>Declarations of Interests:</b></p> <p>(a) To receive any Councillors' Declarations of Local Non-Pecuniary Interests</p> <p>(b) To receive any Councillors' Disclosable Pecuniary Interests in subsequent agenda items</p>
<b>21.08.04</b>	<p><b>Dispensations:</b> To receive any requests for dispensations.</p>
<b>21.08.05</b>	<p><b>Council Vacancies:</b></p> <p>Councillors to review and <b>vote</b> on any applications received for co-option.</p>
<b>21.08.06</b>	<p><b>Appointment to Committees/Working Parties/Representative Bodies</b></p> <p>Councillors to review membership of Committees and Working Parties: <i>(Note: Planning Committee to be reinstated)</i></p> <ol style="list-style-type: none"> <li>1. Finance Committee – TW/JH/MH/AB</li> <li>2. Personnel Committee – TW/KI/SL</li> <li>3. Planning Committee – MA/AB</li> <li>4. Broadband (task and finish group) – led by James Hargrave</li> <li>5. Highways (task and finish group) – led by Jeremy Fox (no longer a Councillor)</li> <li>6. Climate Change – led by Toni Wisbey</li> <li>7. Ivy House – led by James Hargrave</li> <li>8. Community Centre – Appointed Trustees TW/KI</li> </ol>
<b>21.08.07</b>	<p><b>Minutes:</b></p> <p>Councillors to review and <b>approve</b> the minutes as a true record of the business conducted at the annual meeting held on 12<sup>th</sup> July 2021.</p> <p>Minutes are available to view at: <a href="#">Documents – Minutes</a></p>
<b>21.08.09</b>	<p><b>To invite the County &amp; District Councillors to respond to any questions on reports previously submitted to the Parish Council.</b></p> <p>Copies of submitted reports can be found at: <a href="#">Documents – Other Documents</a></p>
<b>21.08.10</b>	<p><b>Public forum:</b></p> <p>Councillors to receive questions or comments from the public on <b>agenda items</b>.</p>
<b>21.08.11</b>	<p><b>Planning:</b></p> <p>All documentation on current planning applications can be viewed at: <a href="#">MSDC Planning</a></p> <p>(a) Councillors to review and <b>approve a response</b>, if appropriate, to the following planning applications:</p> <p><b>DC/21/03850</b> – Prior approval for the installation, alteration or replacement of other Solar Photovoltaics (PV) equipment on the roofs of Non-domestic Buildings. Roger Skinner Ltd, Queen Street IP21 5HL</p> <p><b>DC/21/04083</b> – Section 73 application relating to DC/21/02839 for removal of condition 3 (pedestrian access) Land adjacent to West Winds, Doctors Lane IP21 5HU</p>

Item Ref	Description
	<p><b>DC/21/04194</b> – Erection of single storey rear extension. Rose Village, Church Street IP21 5HS</p> <p>(b) Councillors to note the outcome of planning decisions reached by MSDC:  <b>DC/19/01343</b> – Land North of The Street, IP21 5JX GRANTED  <b>DC/21/03102</b> – Chestnut House, Wilby Road IP21 5JP Conditions 5, 8 and 9 Discharged.  <b>DC/21/02839</b> – Land adjacent to West Winds, Doctors Lane IP21 5HU GRANTED  <b>DC/20/05917</b> – Land to the South of New Street, Stradbroke GRANTED  <b>DC/21/02880</b> – Home Farm, Neaves Lane, IP21 5JS GRANTED</p> <p>(c) Other Planning Matters  The hearings for the joint local plan are due to recommence at the end of September 2021 and will run through to November. These will now be held online.</p>
<b>21.08.12</b>	<p><b>Monthly Finance reports:</b></p> <p>(a) Councillors to note Account Balances at 31<sup>st</sup> July 2021 – as per the schedule prepared by the Clerk.</p> <p>(b) Councillors to note the payments made during July to fulfil contractual obligations or in accordance with the scheme of delegation and to approve the payments to be made in accordance with the schedule prepared by the Clerk.</p> <p>(c) Councillors to note the receipts received in the July 2021.</p> <p>(d) Councillors to review and note the 1<sup>st</sup> quarter actual vs budget report.</p> <p>(e) Councillors to approve the purchase of two 300mm x 400mm aluminium “No Dogs” signs to install at Westhall at a total cost of approximately £150.00.</p> <p>All finance schedules will be uploaded to the Parish Council website <u>when finalised</u> at: <a href="#">Documents- Financial Documents</a> .</p>
<b>21.08.13</b>	<p><b>Parish Council Policies &amp; Council Documents</b></p> <p>The following policies will be reviewed and approved by Councillors.</p> <p>(a) Statement of Internal Control</p> <p>(b) Risk Assessment</p> <p>(c) Councillors to note that individual risk assessments will be updated once ROSPA report has been received and reviewed.</p> <p>This policy can be viewed at: <a href="#">Documents – Other Documents</a></p>
<b>21.08.14</b>	<p><b>Land Registration</b></p> <p>(a) Councillors to review the report prepared following the investigation into the matter of the ownership of the Tennis Court land.</p> <p>(b) Councillors to review the following recommendation and agree a way forward:  It has become clear that the option to convey the land from SPC to the Community Centre may be more difficult and complicated than first envisaged. The recommendation to SPC is that legal advice is obtained in helping to set aside the faulty conveyance from 1972. This will enable Suffolk County Council and the Community Centre to work together to regularise the land swap between them, with a transfer of the land areas marked in yellow and blue on the map shown in point 3.3.3. of the report. This should enable ownership of the land where the Tennis Courts now stand to be transferred by Suffolk County Council to the Community Centre.</p>
<b>21.08.15</b>	<p><b>Clerk’s Report</b></p> <p>(a) <b>Stradbroke Sports &amp; Community Centre:</b>  A draft constitution for the proposed CIO will be submitted to the Charity Commission and a representation to the Charity Commission from the Parish Council is to be agreed.</p>

Item Ref	Description
	<p>(b) <b>Health Centre:</b></p> <ul style="list-style-type: none"> <li>• External window and door frames have been painted</li> <li>• Roof undercloaking has been painted</li> <li>• A final draft of the Lease will be sent shortly to the practice for approval</li> <li>• A meeting with the PPG took place and it was agreed that as long as notice of disruption was given to patients, the members of the PPG could see no reason for the surgery to be shut for a number of days to allow the internal works to be undertaken. A joint announcement from the PC and Practice will be placed in the Stradbroke Monthly, once a date has been agreed.</li> </ul> <p>(c) <b>Highways update:</b>  We can now provide you with the following update from our Community Liaison Engineer:  <i>"I have investigated the following points raised during our site meeting and have the following updates:</i></p> <ol style="list-style-type: none"> <li><i>1. Blocked drainage from medical centre, through Fire Station to tennis courts behind. Blockage appears to be on Fire Station land - I have been in contact with the maintenance company responsible for the Fire Station. They have recently cleaned their drainage to the rear of the fire station but were not aware of any other drainage. I am currently arranging to meet them on site to investigate further.</i></li> <li><i>2. Queen Street blocked pipe under carriage from Tinkers Cottage to Stradbroke Hall moat. - I have chased the Drainage Team and they have told me that barring delays outside of our control this should be completed with 6 months</i></li> <li><i>3. Reports, unconfirmed, that Stradbroke Hall has sealed drainage into moat from Queen Street - I have not been able to find any evidence of this, the pipe is open opposite Albany Lodge at least.</i></li> <li><i>4. Overflowing ditch OS Albany Lodge - The ditch at this location feeds into the gully directly outside the property and then is piped across the road into the moat. This is currently clear, but we feel that it may silt up quickly. I have requested of the resident of Albany Lodge that they contact us, with images if possible, any time the ditch overflows so that we can see the issue as it happens."</i></li> </ol>
21.08.16	<p><b>Solar Car Port proposal</b>  Councillors to review a proposal and agree a way forward.</p>
21.08.17	<p><b>Groundwork Climate Change Support proposal</b>  Councillors to review a proposal and agree a way forward.</p>
21.08.18	<p><b>Grit Bins</b>  Councillors to review the report and agree a way forward.</p>
21.08.19	<p><b>Platinum Jubilee</b>  Councillors to bring forward any suggestions on how the village could celebrate this in 2022.</p>
21.08.20	<p><b>Risk Assessments:</b>  Councillors to note that the ROSPA inspections are booked and to note any issues raised concerning:</p> <ol style="list-style-type: none"> <li>(a) Westhall play park</li> <li>(b) Community Centre play park</li> <li>(c) Fitness Track</li> <li>(d) Permissive Path</li> <li>(e) Cemetery</li> </ol>
21.08.21	<p><b>To receive updates and reports from Committees, Representatives and Working Parties:</b></p> <ol style="list-style-type: none"> <li>(a) Committees: No committee meetings have taken place since May.</li> <li>(b) Community Centre representatives: a verbal report may be presented.</li> <li>(c) Working Groups: <ul style="list-style-type: none"> <li>• Highways</li> </ul> </li> </ol>

Item Ref	Description
	<ul style="list-style-type: none"> <li>• Broadband</li> <li>• Youth Council</li> <li>• Ivy House – an online meeting took place and it was agreed that as the business is now subject to a private sale, the Parish Council’s involvement would only be necessary should it not be sold as a going concern. MSDC will notify the Parish Council if this is the case.</li> <li>• Climate Change - Swift Boxes for Stradbroke: update As you may remember, Suffolk Wildlife Trust and Suffolk Bird Group have generously supplied six swift boxes for Stradbroke. Stuart Murdy, manager of the Leisure Centre, has very kindly agreed to employ his maintenance staff to install these on the building, at no cost to the village.</li> </ul>
<b>21.08.22</b>	<p><b>Correspondence</b></p> <p>(a) Tabled: Councillors to note any correspondence tabled at the meeting .</p> <p>(b) Emails: Councillors to note correspondence previously circulated:</p> <ul style="list-style-type: none"> <li>• SALC weekly bulletins</li> <li>• COVID 19 &amp; ICS Briefings</li> </ul>
<b>21.08.23</b>	<p><b>Date of the next meeting:</b> 13<sup>th</sup> September 2021. Items for the July agenda should be submitted to the Clerk by 3<sup>rd</sup> September 2021</p>