



STRADBROKE HEALTH CENTRE, WILBY ROAD, STRADBROKE

Schedule of Assessments required:

1. Fire Risk Assessment (annual)
2. Air Conditioning service (annual)
3. Asbestos Assessment (annual)
4. Hardwiring and fixed installation check (every 5 years)
5. Legionella Assessment – Annual check next assessment due May 2021
Monthly internal checks

Outcomes of assessments and actions required

As at: 17th October 2021

Date	Assessment	Actions required
17/10/2021	Air Con servicing	Electrician to replace 4 pole isolator Action: Electrician contacted, Practice Manager contacted to arrange date for work, expected works will be undertaken in March/April 2021. Electrician unable to identify the works. AirCon service to be undertaken shortly – awaiting updated guidance.
13/08/2021	Fire Risk Assessment	Suggest that a basic fire plan is raised and placed which includes detail and location of: - <ul style="list-style-type: none">• Extinguishers.• Emergency Lighting.• Signs.• Alarm Panel.• Detection.• Assembly Point.• Smoke Detectors.

Date	Assessment	Actions required
		<ul style="list-style-type: none"> • Break Glass Call Points. <p>Ations: up to date floor plan has been shared with Practice Manager to enable the plan to be drawn up.</p> <p>Review Fire Training for staff – responsibility of Fressingfield Medical Practice</p> <p>Suggestion: bins are moved from rear of the building and placed in a secure area for the bins.</p> <p>Practice staff asked for bins not be moved from current location.</p> <p>Practice Manager has received copy and is implementing other recommendations.</p>
01/07/2021	Asbestos assessment	<p>Cracks have not worsened.</p> <p>Advice received that encapsulation can be done in the spring with no danger to the public noted.</p> <p>Action: external works Contractor approved, scheduled for late Spring 2021 – yet to be undertaken, contractor is being chased.</p>
08/05/2020	5 year hard wiring assessment	<p>The electrical sockets within the building do not have rcd protection.</p> <p>1 x twin and 2 x single sockets replaced in waiting area.</p> <p>Action: Work completed</p> <p>Risk Assessment undertaken by Practice Manager identified the risk of nuisance tripping to the fridges in other areas was unacceptable, other sockets not replaced.</p>
20/05/2019	Water Supply check	<p>Water supply complies with regulations – no action required.</p>
22/05/2019	Legionella Assessment (external assessor)	<p>The report highlights areas that require immediate attention:</p> <ol style="list-style-type: none"> 1. Implementation of a control scheme. 2. Increase of hot water temperatures – Action: Water heaters and taps upgraded 3. Awareness training for personnel involved in monitoring 4. Descale all scaled outlets - Action: Water heaters and taps upgraded <p>Assessor also recommends possible replacement of over sink heaters in 2 x WCs as they are known to not meet the temperature requirements. Action: Water heaters and taps upgraded</p>
13/01/2010	Type II Asbestos Survey	<p>2019: Asbestos register for building prepared and left on site for all contractors to refer to.</p>