

Minutes of Finance Committee Meeting
Held at the Court House, Stradbroke
Monday, 8th October 2019 starting at 8.00pm

Present: Jeremy Fox (Chair), Pam Cane, James Hargrave, Maureen John, Toni Wisbey

In attendance: Odile Wladon (Clerk), 1 member of the public

FC.19.10.1	The Chair welcomed all to the meeting
FC.19.10.2	Absences There were no absences to note.
FC.19.10.3	Declarations of interest There were no Local Non-Pecuniary Interests to note There were no Pecuniary Interests declared
FC.19.10.4	Minutes of meeting held 2nd July 2019 Councillors approved the minutes of the meeting held 2 nd July 2019 as a true record of the business conducted.
FC.19.10.5	Public Forum There no comments from the public.
FC.19.10.6	Half Year Accounts Councillors reviewed a schedule of the half year accounts and the Clerk answered some questions raised. Maureen John Proposed and Pam Cane Seconded a motion to accept the half year accounts to be presented to the Parish Council. All in favour.
FC.19.10.7	Schedule of Works – Health Centre Councillors noted the only amendment to the schedule of works as follows: there is insufficient time to prepare a community bid for grand funding for a review of all public buildings in the village. Quotes will be obtained to review how to improve the energy of the health centre only – this would have to be funded by Parish Council funds. A motion to approve this amendment was Proposed by Jeremy Fox and Seconded by Toni Wisbey. All in favour.
FC.19.10.8	PIIP Councillors reviewed a draft PIIP implementation plan. Maureen John Proposed and James Hargrave Seconded a proposal that the implementation plan should be submitted to the parish council for approval.
FC.19.10.9	Budget 2020/21 –. Jeremy Fox Proposed and Maureen John Seconded a motion that this agenda item was discussed in closed session in accordance with Section 110a(2) of the Local Government Act 1972; which states that the public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence. All in favour

	<p>Councillors reviewed the recommendations from the Personnel Committee concerning the pay of staff and asked for the following be to be included in the draft budget for review before submission to the parish council.</p> <ol style="list-style-type: none"> 1. The Parish Council should adopt a salary range for the Clerk/RFO role of SCP24 -28. 2. The Clerk's salary should increase to SPC24 w/e 1/4/20. 3. The Office allowance should be increased to £180 pa (payable £15 per month). 4. The IT Support allowance should be increased to £360 pa (payable £30 per month).
FC.19.10.10	<p>Date of next meeting: Budget review 18th November 2019 All items for inclusion in the draft budget should be submitted to the Clerk by Monday 11th November 2019.</p>

Meeting closed at: 8.30pm

Signed: _____