



Stradbroke Parish Council

Mill Hill House, Church Lane, Wickham Skeith, Suffolk IP23 8NA

tel: 07555 066 147

email: clerk@stradbrokepc.org

website: stradbrokepc.org

Parish Council's Facebook page: [@StradbrokePC](https://www.facebook.com/StradbrokePC)

COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ordinary **MEETING** of the **PARISH COUNCIL** which is to be held in **THE COURT HOUSE, QUEEN STREET, STRADBROKE** on **MONDAY, 8th NOVEMBER 2021, COMMENCING AT 7.30pm**

Dated this 3rd Day of November 2021

O Wladon Clerk to the Council

THIS MEETING WILL BE BROADCAST LIVE AND RECORDED.

MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.

RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.

ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

Note: Please respect all attendees and observe social distancing where possible. Given the recent update from Suffolk County Council on increased COVID rates, attendees are requested to wear a face mask inside the building at all times unless addressing the meeting.

AGENDA

NOTE: IT WILL BE TAKEN AS READ THAT ALL COUNCILLORS HAVE REVIEWED THE PAPERS ASSOCIATED WITH EACH AGENDA ITEM PRIOR TO THE MEETING.

Item Ref	Description
21.11.1	<p>Chairman's welcome</p> <p>A reminder that the meeting will be streamed live on the Council's Facebook page: @StradbrokePC (when possible)</p> <p>The video of the meeting will be available for repeated viewings on the Facebook page, anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
21.11.2	<p>Apologies for Absence:</p> <p>(a) Councillors to note any apologies for absence</p> <p>(b) Councillors to vote on acceptance of any apologies for absence</p>
21.11.3	<p>Declarations of Interests:</p> <p>(a) To receive Councillors' Declarations of Local Non-Pecuniary Interests</p> <p>(b) To receive Councillors' Disclosable Pecuniary Interests in subsequent agenda items</p>
21.11.4	<p>Dispensations: To receive any requests for dispensations.</p>
21.11.5	<p>Council Vacancies:</p> <p>Councillors to note that no applications for co-option have been received.</p>
21.11.6	<p>Minutes:</p> <p>Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 11th October 2021.</p> <p>Minutes are available to view at: Documents – Minutes</p>
21.11.7	<p>To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council.</p> <p>Copies of submitted reports can be found at: Documents – Other Documents</p>
21.11.8	<p>Public forum:</p> <p>Councillors to receive questions or comments from the public on agenda items.</p>
21.11.9	<p>Planning:</p> <p>All documentation on current planning applications can be viewed at: MSDC Planning</p> <p>(a) Councillors to review and approve a response, if appropriate, to the following planning applications:</p> <p style="padding-left: 20px;">DC/20/05126 – Reconsultation: outline planning application (all matters reserved, access to be considered) Residential development of up to 80no. dwellings (including affordable dwellings), provision of a new school car park and bus drop off area, land for a new pre-schools facility, public open space, upgrades to Mill Lane and associated works. Land South of Mill Lane, Stradbroke</p> <p style="padding-left: 20px;">DC/21/05808 – Erection of a replacement dwelling including ancillary single storey leisure suite and detached cart lodge with accommodation over (following demolition of existing dwelling and outbuilding). Marsh Farm, Mill Lane IP21 5HW</p> <p>(b) Councillors to note the outcome of planning decisions reached by MSDC:</p> <p style="padding-left: 20px;">DC/21/05210 – Land to the South of New St – non-material change: porches to be GRP finish in white with tiles to match main roof where pitched porch provided. APPROVED</p> <p style="padding-left: 20px;">DC/21/05021 – 6 Wilby Road IP21 5JN GRANTED</p> <p style="padding-left: 20px;">DC/21/05424 – Corner Cottage, Church Street IP21 5HS. GRANTED</p> <p>(c) Councillors to note the outcome of planning condition decisions reached by MSDC:</p> <p style="padding-left: 20px;">DC/21/04387 – Land to the South of New St – Discharge of condition 10 (surface water drainage scheme). REFUSED</p>

Item Ref	Description
	<p>DC/21/05376 Land adjacent West Winds, Drs Lane. Discharge of condition 4 (landscaping scheme). AGREED EXCEPT FOR adjustment to allow for provisions of condition 3 (pedestrian access).</p> <p>(d) Other Planning Matters Joint Local Plan: The hearings have been suspended pending both Councils undertaking further work on the Spatial Distribution, Settlement Hierarchy and Sustainability Appraisal.</p>
21.11.10	<p>Monthly Finance reports:</p> <p>(a) Councillors to note Account Balances at 31st October 2021 – as per the schedule prepared by the Clerk.</p> <p>(b) Councillors to approve the payments to be made in accordance with the schedule prepared by the Clerk.</p> <p>(c) Councillors to note the receipts received in the September 2021.</p> <p>All finance schedules will be uploaded to the Parish Council website <u>when finalised</u> at: Documents- Financial Documents .</p>
21.11.11	<p>Land Registration</p> <p>(a) The solicitor is chasing Land Registry with regards to the registration applications submitted to them in February 2020.</p> <p>(b) Councillors to note that the SSCC emailed requesting an onsite meeting with Councillors to verify the exact boundaries of the land to be transferred. The Parish Council responded that this was not possible and that all the information the council currently holds was contained in the report previously circulated. Until the SSCC respond to the report and indicate whether the Charity wishes to take ownership of the land or not, this matter is on hold.</p>
21.11.12	<p>Clerk's Report</p> <p>(a) Health Centre: no information has been received regarding the lease.</p> <p>(b) Zip wire: The items needed are on order and awaiting delivery.</p> <p>(c) CPR training: Councillors to review the proposal below and agree a way forward – The Health Centre is in receipt of grant funding of £250. It has been suggested that this could be split between Stradbroke and Fressingfield Parishes to contribute to the cost of CPR training, with the councils making up the difference. The cost of the training is £325 +vat for up to 14 delegates – not including the cost of the venue. (full details can be viewed at: https://www.aid-training.co.uk/training-courses/first-aid-courses/basic-life-support-training-course)</p> <p>(d) Lorry Route review Suffolk County Council have commenced a public consultation on the Lorry Route review as follows: Suffolk County Council is undertaking a review of recommended lorry routes across the county. The review is formed of two parts: a technical review of routes and a community-led review of issues on lorry routes. It is the first meaningful review of the plan since 2011 and in the meantime various changes have been made to the local highway network. The technical review is nearing completion and has considered a range of factors affecting the suitability of lorry routes including road safety data, restrictions to HGV movements on certain routes and the overall resilience of the network. The review has drawn on customer reports received from members of the public and local stakeholders as well as findings from Lorry Watch schemes to provide some local context. The County Council is commencing a community-led review by inviting parish and town councils to use a survey link https://forms.office.com/r/EXa8fHbhAr to report the three most</p>

Item Ref	Description
	<p>important issues associated with lorry movements in their community. Parish councils are then asked to liaise with their local County Councillor to endorse the issues for inclusion as part of the review.</p> <p>The County Council will collate responses and review the feedback to ensure changes to the Lorry Network map are appropriate and to collate information about local issues. The review will help to inform future plans and proposals associated with lorry movements as part of any future developments.</p> <p>The outcome of the technical and community review will be a newly published and more interactive Lorry Route Network map. It should be noted that we anticipate a small number of minor changes to the map as there are limitations to our highway network.</p> <p>The community-led review will commence on 22nd October 2021 and responses are required by 17th December 2021.</p> <p>The County Council would like to thank all participants in advance and all responses will be evaluated in due course, however, it will not be possible to respond to submissions on an individual basis.</p> <p>(e) DEFRA consultation</p> <p>SALC have circulated information as follows: DEFRA Consultation on Amendments to Burial Regulations</p> <p>This direct mailing is to bring your attention to the above consultation which your council should consider if you have responsibilities for cemeteries. If it is helpful, one of our town councils (who brought our attention to this consultation) have raised a number of concerns if the current proposals are implemented around burial capacity.</p> <p>Please look at the DEFRA consultation at this link Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities - Defra - Citizen Space</p> <p>The closing date for this consultation is 22nd December 2021</p>
21.11.13	<p>To receive updates and reports from Committees, Representatives and Working Parties:</p> <p>(a) Committees:</p> <p><u>Planning Committee</u> – AB has withdrawn from the Committee. Remaining members are: Mandy Allen, Russell Ayling and Helen Long.</p> <p><u>Finance Committee:</u></p> <p>For full Council approval:</p> <p>(i) Appointment of Antony Bush as Committee Chair.</p> <p>(ii) Revised terms of reference.</p> <p>(iii) Reserved funds virements for the first 2 quarters as per the circulated schedule.</p> <p>(iv) Cemetery fees and regulations:</p> <ul style="list-style-type: none"> • There will be no fees for children (18 and under) • The burial fees to increase as follows: <ul style="list-style-type: none"> ○ Burial space £150 ○ Reserved burial space £150 ○ Ashes in existing burial space £60 ○ Reserved space for ashes £70 • The fees for non-residents should be doubled. The Rules & Regulations will be updated to reflect that: <i>Residents are determined as those whose primary residence was in the Parish of Stradbroke and those whose primary residence was Stradbroke prior to moving into care.</i> • A revision to the Rules and Regulations to state that, other than in the area allocated for cremated remains, ashes can only be interred in an allocated burial space after a burial has taken place in the plot.

Item Ref	Description
	<p>(v) Equipment safety: Having reviewed the most recent RoSPA report it is recommended that:</p> <ul style="list-style-type: none"> • The goal sited nearest the play equipment is removed as it cannot be moved the recommended 10m. • All the remaining wooden fitness equipment around the track at the playing field is removed, and that investigations take place to see whether the S106 requirement for the site behind could provide replacement equipment. <p>For full Council to note:</p> <p>(vi) The ½ year actual vs budget accounts were reviewed and there were no areas of concern.</p> <p>(vii) A list of small works to the play equipment will be drawn up and given to a contractor to ensure that work is undertaken.</p> <p>(viii) The next meeting is scheduled for 29th November to review a draft budget – Councillors are requested to submit all items for the budget to the Clerk by Wednesday, 24th November.</p> <p><u>Personnel Committee:</u></p> <p>(i) Councillors to approve a revised terms of reference</p> <p>(ii) Councillors to note that the committee will meet ahead of the next Finance Committee.</p> <p>(b) Community Centre representatives:</p> <p>(i) Update from KI –</p> <ol style="list-style-type: none"> a. Trustees will be reviewing Toni Wisbey’s resignation letter at the next meeting. b. An update is awaited following the solar car port project meeting. c. Correspondence continues between the SSCC and the Bowls and Cricket Clubs regarding COVID grant funding based on rateable value received by SSCC. d. The Charity Commission’s response to the proposed constitution for the CIO has been delayed until November. e. Extension: a public consultation will take place on 20 November 10am till 2.30pm. The architect is contacting a surveyor. <p>(ii) Councillors to determine a way forward for the vacancy for a nominated Trustee.</p> <p>(c) Working Groups:</p> <p>(i) Highways: The locations of the posts have been submitted to support the application for inclusion on the ANPR camera rota.</p> <p>(ii) Broadband – to receive an update.</p> <p>(iii) Youth Council – a meeting will be set up at the High School once the current recommendations in Suffolk regarding school visits are lifted.</p> <p>(iv) Community Asset – a meeting has yet to be arranged.</p> <p>(v) Climate Change - the Groundworks project green champions visited the village over 1st and 3rd November. Printed materials are now available in the Library. Thanks to the Library, Church and Leisure Centre for the use of their facilities and support with the project.</p>
21.11.14	<p>Solar Car Port – Wilby Road Councillors to receive any update on the meeting which took place with potential end users.</p>

Item Ref	Description
21.11.15	<p>Grit Bins</p> <p>(a) Councillors to note that to date one volunteer has come forward – the request has been in the Stradbroke Monthly for 3 months,</p> <p>(b) Councillors to agree whether to purchase a grit bin or not. Suffolk County Council guidance states bin cost between £150 and £450 depending on type – it must be funded by either the County Councillor or the Parish Council.</p>
21.11.16	<p>Platinum Jubilee:</p> <p>(a) Councillors to receive an update on the meeting with SSCC to discuss their invitation.</p> <p>(b) Councillors to agree a way forward.</p>
21.11.17	<p>Risk Assessments:</p> <p>Councillors to report any areas of concern with the following:</p> <ul style="list-style-type: none"> (i) Westhall play park (ii) Community Centre play park (iii) Fitness Track (iv) Permissive Path (v) Cemetery
21.10.18	<p>Correspondence</p> <p>(a) Tabled: Councillors to note correspondence tabled at the meeting.</p> <p>(b) Emails: Councillors to note correspondence previously circulated: SALC weekly bulletins</p>
21.11.19	<p>CIL</p> <p>(a) Councillors to note that the CIL monies being held by the Council totals: £24,954</p> <ul style="list-style-type: none"> (i) Funds allocated to projects as follows: (ii) Health Centre £16,636 (iii) Nursery Feasibility £2,000 (iv) Unallocated £6,318 <p>(b) Councillors to vote on a proposal to review item (c) below in closed session (at the end of the meeting) in accordance with the Public Bodies (Admissions to Meetings) Act 1960 due to the commercially sensitive nature of the information to be discussed.</p> <p>(c) Councillors to review estimates of costs for the following proposed projects:</p> <ul style="list-style-type: none"> (i) Bowls Club pavilion (ii) Cricket Club practice area (iii) To receive an update on areas of Health Centre upgrade that could be taken forward.
21.11.20	<p>Date of the next meeting: 13th December 2021. Items for the agenda should be submitted to the Clerk by 3rd December 2021</p>