



# Stradbroke Parish Council

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND** the ordinary **MEETING** of the **PARISH COUNCIL** which is to be held in **ALL SAINTS CHURCH, STRADBROKE** on **MONDAY, 12<sup>th</sup> JULY 2021, COMMENCING AT 7.30pm**

Dated this 7<sup>th</sup> Day of July 2021

*O Wladon* Clerk to the Council

***THIS MEETING WILL BE BROADCAST LIVE AND RECORDED.***

***MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.***

***RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.***

***ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO GIVEN CONSENT TO BEING RECORDED.***

Note: Social distancing in the pews will need to be observed and face masks will need to be worn inside the Church but can be removed when addressing the meeting.

## AGENDA

**NOTE: IT WILL BE TAKEN AS READ THAT ALL COUNCILLORS HAVE REVIEWED THE PAPERS ASSOCIATED WITH EACH AGENDA ITEM PRIOR TO THE MEETING.**

Item Ref	Description
<b>21.07.1</b>	<p><b>Chairman's welcome</b></p> <p>A reminder that the meeting will be will be streamed live on the Council's Facebook page: <a href="#">@StradbrokePC</a> (when possible)</p> <p>The video of the meeting will be available for repeated viewings on the Facebook page, anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
<b>21.07.2</b>	<p><b>Apologies for Absence:</b></p> <p>(a) Councillors to note any apologies for absence</p> <p>(b) Councillors <b>to vote</b> on acceptance of apologies for absence</p>
<b>21.07.3</b>	<p><b>Declarations of Interests:</b></p> <p>(a) To receive any Councillors' Declarations of Local Non-Pecuniary Interests</p> <p>(b) To receive any Councillors' Disclosable Pecuniary Interests in subsequent agenda items</p>
<b>21.07.4</b>	<p><b>Dispensations:</b> To receive any requests for dispensations.</p>
<b>21.07.5</b>	<p><b>Council Vacancies:</b></p> <p>(a) Councillors to note no election has been called to fill the vacancy following the resignation of Jeremy Fox.</p> <p>(b) Councillors to review and <b>vote</b> on any applications received for co-option.</p>
<b>21.07.6</b>	<p><b>Appointment of Vice Chair</b></p> <p>Councillors to <b>vote</b> on the appointment of a Vice Chair of the Parish Council</p>
<b>21.07.7</b>	<p><b>Appointment to Committees/Working Parties/Representative Bodies</b></p> <p>(a) Councillors to <b>approve</b> appointments to the following:</p> <ol style="list-style-type: none"> <li>1. Risk Assessments: <ol style="list-style-type: none"> <li>1.1. Community Centre Play Park</li> <li>1.2. Fitness Track</li> <li>1.3. Westhall Play Park</li> <li>1.4. Cemetery</li> <li>1.5. Permissive Path</li> </ol> </li> </ol> <p>(b) Councillors to note that the following working parties are in place at the moment:</p> <ol style="list-style-type: none"> <li>1. Broadband (task and finish group)</li> <li>2. Highways (task and finish group)</li> <li>3. Climate Change</li> </ol> <p>(c) Councillors to note the establishment of a new working party: Ivy House</p> <p>(d) Councillors to note that all Terms of Reference will be reviewed following the outcome of the Government consultation on remote meetings.</p>
<b>21.07.8</b>	<p><b>Minutes:</b></p> <p>Councillors to review and <b>approve</b> the minutes as a true record of the business conducted at the annual meeting held on 4<sup>th</sup> May 2021.</p> <p>Minutes are available to view at: <a href="#">Documents – Minutes</a></p>
<b>21.07.9</b>	<p><b>Public forum:</b></p> <p>Councillors to received questions or comments from the public on <b>agenda items</b>.</p>

Item Ref	Description
21.07.10	<p><b>To invite the County &amp; District Councillors to respond to any questions on reports previously submitted to the Parish Council.</b></p> <p>Copies of submitted reports can be found at: <a href="#">Documents – Other Documents</a></p>
21.07.11	<p><b>Planning:</b></p> <p>All documentation on current planning applications can be viewed at: <a href="#">MSDC Planning</a></p> <p>(a) Councillors to review and <b>approve a response</b>, if appropriate, to the following planning applications:</p> <p><b>DC/21/03658</b> – Erection of single storey side and rear extensions.. canopy to front, extension of existing dormer, render finish to existing brickwork, new windows, remodelling and landscaping. Windrush, New Street, IP21 5JG</p> <p><b>DC/21/03586</b> – Retention of change of use of land to domestic use for erection of chicken and duck runs, allotment plots for wild flowers and vegetables 2no. green houses, earth closet toilet, a shed, a lean to pony shelter, wild flower meadow, monofilament wind break netting and clay oven building using existing vehicular access. Land adjacent The Cottages, Pixey Green IP21 5NH</p> <p>(b) Councillors to note that comments were submitted to MSDC under delegated authority since 4<sup>th</sup> May meeting for the following planning applications:</p> <p><b>DC/21/02839</b> – Land adjacent to West Winds, Drs Lane</p> <p><b>DC/21/02047</b> – Barley Brigg Farm, Laxfield Road – reconsultation</p> <p>(c) Councillors to note the outcome of planning decisions reached by MSDC:</p> <p><b>DC/21/01507</b> – Quince Cottage IP21 5NE GRANTED</p> <p><b>DC/21/02070</b> – White House, IP21 5HR GRANTED</p> <p><b>DC/21/02715</b> – Three Corners Yard IP21 5NQ GRANTED</p> <p><b>DC/21/01462</b> – Red House Farm, Pixey Green GRANTED</p> <p><b>DC/21/01692</b> – Watermeadow Lodge, Neaves Lane GRANTED</p> <p><b>Appeal:</b> Barley Green Garage DISMISSED</p> <p>(d) Other Planning Matters:</p> <p><b>DC/20/05917</b> - Land To The South Of New Street. Approved at committee meeting on 7<sup>th</sup> July. The S106 agreement will be reviewed with the developer and MSDC to ensure that the community benefit requirement is fulfilled.</p> <p>Wilby Neighbourhood Plan has been adopted following a successful referendum.</p>
21.07.12	<p><b>Monthly Finance reports:</b></p> <p>(a) Councillors to note Account Balances at 30<sup>th</sup> June 2021 – as per the schedule prepared by the Clerk.</p> <p>(b) Councillors to note the payments made since May 2021 to fulfil contractual obligations or in accordance with the scheme of delegation.</p> <p>(c) Councillors to approve the payments to be made in accordance with the schedule prepared by the Clerk.</p> <p>(d) Councillors to note the receipts received in the May &amp; June 2021.</p> <p>(e) To review and vote on a grant application from Stradbroke &amp; District Bowls Club.</p> <p>All finance schedules will be uploaded to the Parish Council website when finalised at: <a href="#">Documents- Financial Documents</a> .</p>
21.07.13	<p><b>2020/21 Year end Accounts</b></p> <p>Councillors to approve the CIL return for 2020/21 = NIL spending in 2020/21</p>

Item Ref	Description
21.07.14	<p><b>Parish Council Policies &amp; Council Documents</b></p> <p>The following policies will be reviewed and approved by Councillors.</p> <p>(a) Financial Regulations</p> <p>(b) Standing Orders – revised as follows:</p> <ol style="list-style-type: none"> <li>i. Remove reference to coronavirus legislation</li> <li>ii. 1(b) remove suspension – all motions must again be proposed and seconded</li> <li>iii. 3t(viii) – remove standing order, note in the model – no longer required.</li> </ol> <p>This policy can be viewed at: <a href="#">Documents – Other Documents</a></p>
21.07.15	<p><b>Clerk’s Report</b></p> <p>(a) <b>Stradbroke Sports &amp; Community Centre:</b></p> <ul style="list-style-type: none"> <li>• A meeting took place with representatives of the community centre committee. The notes from the meeting are available at: <a href="#">Documents – Other Documents</a></li> <li>• A request for a meeting to discuss the draft constitution for the proposed CIO was refused therefore concerns the Parish Council has with the draft were presented at the Centre’s AGM. Copy of the matters is available on the PC website. An update is awaited on whether any amendments have been made to the draft.</li> </ul> <p>(b) <b>Health Centre:</b></p> <ul style="list-style-type: none"> <li>• Manning &amp; Woods were asked to visit to check that the taps are reaching the required temperature.</li> <li>• Guidance on how to test the temperatures will be produced for the surgery staff.</li> <li>• Two lights in the reception and dispensary area will be replaced as they are faulty.</li> <li>• Two of the remaining water heaters may need replacing soon, and a request has been made for a deeper sink for hand washing with a mixer tap to be installed at the same time in the treatment room.</li> <li>• The negotiations on the Lease are progressing after a delay.</li> </ul> <p>(c) <b>Land Registration:</b></p> <ul style="list-style-type: none"> <li>• The Community Centre Trustees will be discussing the matter of the ownership of the tennis courts at their next meeting on 13<sup>th</sup> July.</li> <li>• No update has been received from the solicitor regarding all other land registration.</li> </ul> <p>(d) <b>Energy Audit</b> : The possibility of installing solar car ports is being investigated but no update is available at this meeting.</p> <p>(e) <b>Electric Charging Points</b> – no update for this meeting.</p> <p>(f) <b>Grit bins</b> – the Clerk has not been able to produce a report for this meeting.</p> <p>(g) <b>Matters for information:</b></p> <p>KI has submitted a request for additional “no dog signs” at Westhall to be reviewed at this meeting.</p>
21.07.16	<p><b>Risk Assessments:</b></p> <p>Councillors to note that the ROSPA inspections are booked and to note any issues raised concerning:</p> <ol style="list-style-type: none"> <li>(a) Westhall play park</li> <li>(b) Community Centre play park</li> <li>(c) Fitness Track</li> <li>(d) Permissive Path</li> <li>(e) Cemetery</li> </ol>
21.07.17	<p><b>To receive updates and reports from Committees, Representatives and Working Parties:</b></p> <ol style="list-style-type: none"> <li>(a) Committees: No committee meetings have taken place since May.</li> <li>(b) Community Centre representatives: a verbal report may be presented.</li> </ol>

Item Ref	Description
	<p>(c) Working Groups:</p> <ul style="list-style-type: none"> <li>• Highways</li> <li>• Broadband</li> <li>• Youth Council</li> <li>• Climate Change <ul style="list-style-type: none"> <li>○ Councillors to review the aims and objectives of the Group (copy can be found on the parish council website.</li> <li>○ SPC Climate Change Group funding proposals Suffolk Wildlife Trust and Suffolk Bird Group have a scheme to donate 6 swift boxes plus a swift sound system in Suffolk villages and to give expert advice. This is part of their role in protection of Suffolk wildlife which is under threat. In the case of swifts it is from loss of breeding habitat and (partially unpredictable) variations in weather patterns from climate change from global warming. Swifts are one of the birds we can help by increasing numbers by providing more safe breeding. Having the swifts in the village will also provide enjoyment, well being, education and interest in natural wildlife for villagers of all ages, especially children. We propose to install the 6 boxes on a prominent building in the village. The equipment is free, but I am hoping the Parish Council will provide the cost of installation by a builder.</li> </ul> </li> </ul>
21.07.18	<p><b>Action Plan &amp; Guide</b></p> <p>To review the updated Parish Council Action Plan and Guide – these documents were reviewed and approved by the Finance Committee for submission to the full Council for approval.</p> <p>These documents can be viewed at: <a href="#">Documents – Other Documents</a></p>
21.07.19	<p><b>Correspondence</b></p> <p>(a) Tabled: Councillors to note any correspondence tabled at the meeting.</p> <ul style="list-style-type: none"> <li>• SALC has been asked to forward on this information – we have created a dedicated webpage. In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service, having acceded to the throne on 6th February 1952 when Her Majesty was 25 years old. There will be year-long Platinum Jubilee celebrations throughout the United Kingdom, the Commonwealth and around the world as communities and people come together to celebrate The Queen’s historic reign. Throughout the year, Her Majesty and members of the Royal Family will travel around the country to undertake a variety of engagements to mark this historic occasion culminating with the focal point of the Platinum Jubilee Weekend in June – one year from today. An extended bank holiday, from Thursday 2nd to Sunday 5th June, will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone. Across the four days the celebrations will include public events and community activities, as well as national moments of reflections on The Queen’s 70 years of service. <a href="#">View further information on the dedicated SALC webpage.</a></li> <li>• As part of our year-long Close the Gap programme, we're delighted to announce that our Community Hedge Fund is now open for applications. We will be awarding grants of up to £2,500 for volunteer Tree Wardens and community groups to plant new hedgerows, hedgerow trees and to gap up existing hedgerows in rural and urban areas across England this winter. <b>The deadline for applications is Sunday 8 August 2021.</b> Your planting will need to take place between November and January. You can find out more about the fund and apply on <a href="#">The Tree Council website.</a></li> </ul>

Item Ref	Description
	(b) Emails: Councillors to note correspondence previously circulated: <ul style="list-style-type: none"><li data-bbox="300 197 635 235">• SALC weekly bulletins</li><li data-bbox="300 237 671 275">• COVID 19 &amp; ICS Briefings</li></ul>
<b>21.07.20</b>	<b>Date of the next meeting:</b> 9 <sup>th</sup> August 2021. Items for the July agenda should be submitted to the Clerk by 30 <sup>th</sup> July 2021