

## **Parish Plan Meeting**

**15.1.20**

Present: AW JH GRD DD

### **Actions from last Meeting**

1. The hall at the Community Centre is booked with the Webb Room and Bar for April 30th.
2. DD to submit article for Stradbroke Monthly by Jan 24th
3. A draft letter had been circulated for comment
4. A draft list of organisations had been created
5. Julie Flatman had been contacted and she was supportive and hoped to be able to provide some funding.

### **Minutes**

1. A discussion took place around the draft letter. With the inclusion of a couple of sentences it is ready to be circulated by the Clerk who will also be the return point. These will then be passed to this group for analysis.

**Action: DD/OW**

2. A standardised pro-forma is to be created to accompany the letter to organisations

**Action: AW**

3. A list of organisations that were approached for the PIIP to be circulated

**Action: JH**

4. A list of current organisations with contact details to be circulated for omissions to be added.

**Action: DD**

5. MSDC guidance notes on what a PIIP should look like to be circulated.

**Action: JH**

6. The new pro-forma alongside the original PIIP response to be sent to all organisations by Friday, January 24th at the latest.

**Action: DD/OW**

7. A discussion took place around what constitutes the wider business/non-voluntary community and how to address and collate feedback from these. It was agreed to revisit the NP Business Survey and outcomes so these need to be available for the next meeting.

**Action: JH**

**Focus at next meeting: reviewing information from 7 and prepare separate pro-forma for these groups.**

**Date of next meeting: Wednesday, February 19th 7.30pm**