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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED**

**TO ATTEND a MEETING of the PARISH COUNCIL** which isto be held

in the **COMMUNITY CENTRE, STRADBROKE**

on **MONDay 11th September 2017, COMMENCING AT 7.30pm**

Dated this 6th day of September 2017 O Wladon Clerk to the Council

AGENDA

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| **17.1** | **Chairman’s welcome:** A reminder that the meeting may be recorded. |
| **17.2** | **Apologies for Absence:** to receive and accept any apologies. |
| **17.3** | **Declarations of Interest:** to note any declarations. |
| **17.4** | **Dispensations:** to decide upon any requests for dispensations. |
| **17.5** | **Co-option of Councillors.** To review applications received for councillor vacancies and vote on co-option. |
| **17.6**  17.6.1  17.6.2 | **Minutes:**  To review and approve the minutes of the meetings 14th August 2017 *(a copy is attached or available to view in the Meetings Section of the Parish Council website)*  To consider matters arising from all previous meetings not otherwise listed on the Agenda. |
| **17.7** | **Public forum** : the public will be invited to address the Parish Council with any questions they may have. Each member of the public will be allowed a maximum of 2 minutes to address the council with their questions. |
| **17.8**  17.8.1  17.8.2  17.8.3 | **Planning:** all planning documents can be accessed via the MSDC planning portal:  <https://planning.baberghmidsuffolk.gov.uk/online-applications/>  or by using the link on the Planning page of the Parish Council website.  **Applications for consideration:**  **DC/17/04375** – Update to 1098/15 for inclusion of electrical substation.  Land adjacent to Mill Road, Laxfield  **DC/17/04382** – Notification of works to trees in a conservation area. Pollard 1 ash tree.  New Street Farmhouse, New Street IP21 5JG.  **Results of planning applications considered by MSDC since the PC last met:**  0492/17 – Chestnut House, Wilby Road, IP21 5JP  1503/17 – Cadogan, New Street, IP21 5JG  1550/17 – Holly Tree Farm, Barley Green IP21 5LY  1837/17 – Barley Brigg, Farm, Laxfield Road IP21 5NQ  1797/17 – Little Meadow Farm, Stradbroke Road IP21 5DZ  DC/17/02360 - Bullocks Hill Farm, Pixey Green IP21 5NG  DC/17/03563 – Havensfield Farm, Fressingfield Road IP13 8EN  DC/17/03701 – Waveney Cottage, Queen Street IP21 5HG  DC/17/03380 –The Studio, Church Street IP21 5HT  DC/17/04027 –Roger Skinner Ltd, Queen Street IP21 5HL  DC/ 17/04056 – Cherry Tree Cottage IP21 5JG  **Other Planning Matters**  **DC/17/03428** – Parish Council planning application for the removal of tree in the churchyard. Granted. Tree surgeon to carry out work.  **DC/17/04197** – Non material amendment to application ref 1693/17. Granted 23/8/17 |
| **17.9** | **To invite the County & District Councillors to present reports to the Parish Council.** |
| **17.10** | **Polices/Procedures for review:**  There are none due for review at this meeting. |
| **17.11**  17.11.1  17.11.2 | **Finance** *(documents relating to this agenda item will be uploaded to the website as they are prepared)*  Account Balances at 31st August 2017  Cheques for Approvaland to note receipts in the month |
| **17.12**  17.12.1  17.12.2  17.12.3  17.12.4  17.12.5 | **Matters of Report:**  Neighbourhood Planning **–** to receive an update on progress to date from Parish Council representatives on the Committee including review and approval of vision and objectives. *(Copy attached to agenda or available to view on the Meeting pages of the PC website)*  Stradbroke Monthly: including cheques for signature  Community Centre:   * to receive a report, if available, from representatives on the Community Centre Committee. * to review a request for the Community Centre to run the Christmas Light switch on this year.   Tour of Britain Cycle Race.  Footpath Warden: to review any applications for the position |
| **17.13**  17.13.1  17.13.2  17.13.3  17.13.4  17.13.5 | **Risk Assessment – to receive reports from Councillors on:**  Community Centre Play Park  Fitness Track  Westhall Play Park  Cemetery  Permissive Path |
| **17.14**  17.14.1  17.14.2 | **Drs surgery**  To receive and review any updates from the Trust concerning the surgery building and grounds. *No information was received at the time the agenda was issued.*  To note that the Clerk and Chairman carried out a review as per the terms of the lease and noted that, although the inside of the building looked a little tired, there was nothing of any significance to note. |
| **17.15** | **Training for Councillors** – to note the following training has been booked:  Chairman’s Training 12th and 19th September  Clerk’s Networking Day 15th September  Data Protection Update Training 12th October – Chairman and Clerk to attend. |
| **17.16** | **Cemetery / Churchyard –** to receive any update available. |
| **17.17** | **Community PCSO**  - to receive a report from the Chairman concerning a meeting that she will be attending to discuss the possibility of Stradbroke contributing to the cost of a Community PCSO. |
| **17.18** | **Clerk’s Report**   * To review the cost and location of future Parish Council meetings. * Defibrillator cabinet– to note that public phone has been removed from kiosk and defibrillator cabinet will be installed by a qualified electrician. Defibrillator pads were out of date, Clerk purchased two new sets. Use by date 01/2020. * A working party needs to be established to clean the War Memorial and tidy up the graveyard at the Church. * Nominations are open for Most Active Community, Website of the Year, Newsletter of the Year. |
| **17.19** | **Correspondence** – to review correspondence received not discussed under other agenda items.  Emails already circulated –  26/8/17: SALC including Most Active Village nomination form/Update of Suffolk Better Broadband *(copy attached or available on Meeting Page of PC website)*  26/8/17: MSDC – Town & Parish Newsletter  26/8/17: Response to letter re overgrown hedge.  Tabled correspondence – *none received at time agenda was issued.* |
| **17.20** | **Matters of Information** |
| **17.21** | **Matters for inclusion in the Agenda of meeting: 9th October 2017 at 7.30pm** |

***MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND.***

***THIS MEETING MAY BE RECORDED.***